

# ROCK CANYON METROPOLITAN DISTRICT

450 E. 17<sup>th</sup> Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://rockcanyonmd.colorado.gov/>

## NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	November 17, 2023 (Friday)
TIME:	8:15 a.m.
PLACE:	THIS BOARD MEETING WILL BE HELD BY ZOOM VIDEOCONFERENCE WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.
ACCESS:	Join Zoom Meeting <a href="https://us02web.zoom.us/j/88578387254?pwd=OE9leUFnQ2w0ZW1BWXFmMXZtckdzdz09">https://us02web.zoom.us/j/88578387254?pwd=OE9leUFnQ2w0ZW1BWXFmMXZtckdzdz09</a> Meeting ID: 885 7838 7254 Passcode: 811414 One tap mobile +17193594580,,88578387254#,,,,*811414# US +16694449171,,88578387254#,,,,*811414# US  Dial by your location • +1 719 359 4580 US • +1 669 444 9171 US • +1 669 900 6833 US (San Jose) • +1 253 205 0468 US • +1 253 215 8782 US (Tacoma) • +1 346 248 7799 US (Houston) • +1 408 638 0968 US (San Jose) • +1 507 473 4847 US • +1 564 217 2000 US • +1 646 876 9923 US (New York) • +1 646 931 3860 US • +1 689 278 1000 US • +1 301 715 8592 US (Washington DC)

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
K. Sean Allen		May, 2027
VACANT		May, 2025/May, 2027
VACANT		May, 2025
VACANT		May, 2025
VACANT		May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.

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- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

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- C. Review and consider approval of minutes of the November 17, 2022 Special Meeting (enclosure).

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- D. Public Comment - Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

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- E. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, Location, and Designating Posting Location for 24-Hour Notices. (enclosure).

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- F. Discuss Board vacancies.

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- G. Consider appointment of officers.

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

- H. Discuss and authorize renewal of District’s insurance and Special District Association membership for 2023 (enclosure).

- a. Discuss and consider Cyber Security and Crime Coverage.

- b. Discuss and consider establishing an Insurance Committee to make final determinations regarding insurance, if necessary.

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**II. FINANCIAL MATTERS**

- A. Review and consider acceptance of unaudited financial statements. (to be distributed).

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- B. Review and ratify payment of claims (to be distributed).

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- C. Review and accept schedule of cash position (to be distributed).

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- D. Ratify approval of the 2022 Audit.

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- E. Conduct public hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget.

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- F. Conduct public hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies. (enclosures).

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- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.

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- H. Authorize District Accountant to prepare and appoint Board Member to sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

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- I. Consider the appointment of the District Accountant to prepare 2025 Budget.

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- J. Discuss statutory requirements for an audit. Consider engagement of Dazzio & Associates, PC for preparation of 2023 Audit. (enclosure)

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- K. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2024 Accounting Services (enclosures).

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**III. LEGAL MATTERS**

- A. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).

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- B. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).

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**IV. OTHER BUSINESS**

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**V. ADJOURNMENT**

**There are no more regular meetings scheduled for 2023.**