

**ROCK CANYON METROPOLITAN DISTRICT**

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://rockcanyonmd.colorado.gov/>

**NOTICE OF REGULAR MEETING AND AGENDA**

DATE: Friday, November 8, 2024

TIME: 9:00 AM

PLACE: Via Zoom

**1. To attend via Zoom Videoconference, use the following link:**

<https://us02web.zoom.us/j/83088578141?pwd=YgrrhuYgvb1FFQo4w7Cnp69jGDbmSm.1>

**2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information:**

- a. Meeting ID: 830 8857 8141
- b. Passcode: 206605

**Board of Directors:**

K. Sean Allen  
Selket Allen  
VACANT  
VACANT  
VACANT

**Office:**

President  
Treasurer/Secretary

**Term Expires:**

May 2027  
May 2025  
May 2025  
May 2025  
May 2027

**I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices and designate 24-hour posting location. Approve agenda.
- C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Review and consider approval of minutes from the November 17, 2023, special board meeting and the November 17, 2023 Statutory Annual meeting (enclosure).

- E. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Website Accessibility Discussion.
  - a. Discuss and consider proposals from Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters.
  - b. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
- G. Insurance Discussion.
  - a. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025.

## **II. FINANCIAL MATTERS**

- A. Review and consider acceptance of unaudited financial statements (to be distributed).
- B. Review and ratify payment of claims (to be distributed).
- C. Review and accept schedule of cash position (to be distributed).
- D. Ratify approval of the 2023 Audit (to be distributed).
- E. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- F. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”), and direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
- H. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.
- I. Ratify appointment of District Accountant to prepare 2026 budget.
- J. Discuss statutory requirements for an audit. Authorize District Counsel to obtain proposals to perform the 2024 Audit.

- K. Review and consider approval of Special Districts Master Service Agreement and Special Districts Preparation Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Accounting Services.

**III. LEGAL MATTERS**

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).

**IV. OTHER BUSINESS**

- A.

**V. ADJOURNMENT**

**There are no more regular meetings scheduled for 2024.**